



## WHO WE ARE LOOKING FOR:

The Winnipeg Civic Employees' Benefits Program is committed to sound governance, operational excellence, and long-term investment stewardship. We are currently seeking a detail-oriented and analytical Risk Analyst to join our investment team. This role plays a critical part in enhancing and supporting the risk management framework for The Winnipeg Civic Employees' Pension Plan and the Winnipeg Police Pension Plan.

If you thrive in a collaborative and data-driven environment, possess strong quantitative skills, and are passionate about risk analysis and investment oversight, this is a unique opportunity to contribute meaningfully to the financial health and sustainability of two of Manitoba's largest pension plans.

## OUR COMMITMENT TO YOU:

- We are a team of dedicated professionals striving to create one of Canada's best-managed pension plans.
- We offer opportunities for continuous learning and leadership growth.
- We support your well-being through comprehensive physical, mental, and financial wellness programs.
- We are committed to Diversity, Equity, and Inclusion, fostering a workplace where everyone thrives.

## WHAT WE OFFER YOU:

- A competitive salary and benefits package that includes vision and dental coverage, optional extended health benefits, generous vacation allotment and a defined benefit pension plan.
- Flexible work hour options.
- Employee & Family Assistance Program (EFAP).
- Training and mentoring to support your career development with us.
- A growth trajectory that extends upward and outward, providing you with supplemental education and encouraging you to develop new skills.
- A strong work-life balance.

## ABOUT THE WCEBP

With origins dating back more than 100 years, *The Winnipeg Civic Employees' Benefits Program* is comprised of a multi-employer pension plan with defined benefit components, and a long term disability plan. The City of Winnipeg and eight other employers participate in the *Program*. WCEBP also provides day-to-day administration services to the *Winnipeg Police Pension Plan*. Combined, WCEBP provides administration services to over 22,000 active and retired members and manages approximately \$10 billion in assets.

The *WCEBP* is committed to integrity, service excellence, and operating in the best interest of our Members. Our Vision is to be considered by Members and industry peers as one of the best-managed pension plan organizations in Canada.



## WHAT YOU WILL DO:

### Risk Monitoring and Analysis:

- Regularly monitor and analyze investment risks at the Fund and asset class level across both public and private market exposures, ensuring the timely identification and escalation of material risks;
- Perform monthly, quarterly, and annual risk assessments using tools such as Value at Risk (VaR), stress testing, sensitivity analysis, and scenario modeling;
- Assess exposure to various risk types—such as market, credit, liquidity, and currency risk—and evaluate their impact on portfolio performance and alignment with investment objectives;
- Support the development of risk-adjusted performance metrics and help ensure consistency in applying risk standards across all asset classes.

### Tools, Reporting and Process Improvement:

- Assist in developing, maintaining, and enhancing investment risk analytics and reporting tools to ensure accurate, timely, and decision-useful insights for the investment team;
- Identify opportunities to improve risk measurement methodologies, reporting frameworks, and data visualization tools;
- Maintain risk management documentation and reporting dashboards to support internal governance and compliance requirements.

### Economic Market Research:

- Track and interpret macroeconomic indicators, market developments, and geopolitical events to evaluate potential impacts on the investment portfolio;
- Conduct forward-looking analysis to support strategic asset allocation decisions and assess systemic or concentration risks within the portfolio;
- Maintain awareness of emerging global financial trends and regulatory developments that may affect portfolio risk exposure.

## WHAT IS THE COMPENSATION?

\$76,678 – \$112,085 (based on qualifications and skills)

*We thank all applicants, but only candidates selected for an interview will be contacted. Prior to starting employment with WCEBP, the selected candidate will be required to successfully complete a background check, which may include proof of education/qualifications and a criminal record check.*



## WHAT WE ARE LOOKING FOR?

- Bachelor's degree in Finance, Statistics, Mathematics or other related disciplines;
- Must be willing to complete the Chartered Financial Analyst (CFA) designation;
- 3-5 years of related experience, preferably with a pension plan, investment consulting firm or other institutional investment environment; New grads will also be considered;
- Experience in the analysis, research, and monitoring of traditional and/or alternative investment managers;
- Experience in working with external fund managers, investment consultants and custodians;
- Ability to clean, transform and preprocess data using tools/languages like Power Query, Python, SQL, or other scripting languages would be beneficial;
- Advanced skills in Microsoft Excel, including the use of complex formulas, pivot tables and data visualization;
- Experience working with AI and machine learning for automating report generation, predictive analytics, and risk/trend identification;
- Ability to work collaboratively with cross-functions teams and senior management;
- Proficiency with Tableau, Power Automate or other business intelligence software.

## READY TO APPLY?



Please submit your cover letter and resume outlining your qualifications to WCEBP Human Resources, at email [CarriePotts@winnipeg.ca](mailto:CarriePotts@winnipeg.ca).